# hullappheader-OR-WAEVENT/PARTY PLANNERS SUPPLEMENTAL APPLICATION

(Include Acord application)

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Types of Events (Show percentage of annual receipts by type of Event):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Event** | **Percentage** | **Event** | **Percentage** |
| Athletic Events/Exhibitions/Contests\* |  | Parties – Type: | Anniversary |  |
| Auctions\* |  |  | Birthday |  |
| Baby or Wedding Showers |  |  | Dinner |  |
| Bar/Bat Mitzvah, Baptisms, Quinceañera |  |  | Holiday |  |
| Beauty Pageants |  |  | Office |  |
| Charity Events – banquets, socials, dances |  |  | Theme |  |
| Cocktail receptions |  |  | Other (Describe) |  |
| Church gatherings |  | Picnics – Type: Corporate – Employee only |  |
| Conventions/Trade Shows\* - Type |  |  Corporate – Other Private |  |
|  | Corporate |  | Reunions |   |
|  | Trade |  | Rodeos/Bull Fights\* |  |
|  | Industry |  | Speaking Engagements |  |
| Exhibitions – Inside  |  | Shows – Type: | Animal Shows – Cat, Dog, Horse, etc. |  |
| Exhibitions – Outside  |  |
| Fashion Shows |  |  | Antiques & Collectibles  |  |
| Festivals\* |  |  | Auto |  |
| Health, Science Fairs |  |  | Boat |  |
| Musical Events\* (genre) |  |  | Computer and/or Electronic fairs/shows |  |
| Political gatherings, conventions, rallies\* |  |
| Proms |  |  | Gun |  |
| Meetings/Seminars – Type: |  |  | Home and/or Garden |  |
|  | Corporate/Business |  |  | RV |  |
|  | Private |  |  | Talent Shows/Contests |  |
|  | Public |  |  | Theatrical/Movie premiers |  |
| Recitals |  | Wedding & Wedding Receptions |  |
| Other (Describe): |  |

\*Provide detailed narrative description of Events:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does the applicant own or lease (long term) a hall/banquet facility?...................................... Yes No

If yes, what is the square footage? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Number of Events planned for current year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Number of Events held last year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Average attendance per Event date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Maximum daily attendance per Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Average length of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Total Annual Receipts/Sales: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Total Annual cost of Subcontractors: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Total Annual Payroll: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Total number of Employees: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Does the Applicant sponsor or promote any Events?............................................................... Yes No

 If yes, provide details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5. Is Applicant involved in any other operations or business?..................................................... Yes No

If yes, describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Services Provided: (Indicate: Yes, No or N/A)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Additional Services** | **Preformed by** **Applicant & Employees** | **Provided by Subcontractors** | **This Service Not Provided** |
| Automotive Tours – Bus/Jeep/other |  |  |  |
| Booking Agent |  |  |  |
| Catering – Food & Non-Alcoholic Drink Only |  |  |  |
| Catering – Food & Liquor |  |  |  |
| Catering – Liquor Only – Bartending Service  |  |  |  |
| Consulting Only – No other service provided |  |  |  |
| Construction – Set up/or Take Down |  |  |  |
| Babysitting |  |  |  |
| Fireworks |  |  |  |
| Horseback Riding |  |  |  |
| Hot Air Balloon Rides |  |  |  |
| Inflatable Jumping Devices |  |  |  |
| Maintenance/Janitorial Responsibilities |  |  |  |
| Rope Courses |  |  |  |
| Security Operations – Type: |  |  |  |
|  | Bodyguard/Personal Security |  |  |  |
|  | Bouncers/Crowd Control |  |  |  |
|  | Doormen |  |  |  |
|  | Parking/Traffic Control |  |  |  |
|  | Watchmen/Guard Service |  |  |  |
| Shuttle/Taxi/Limousine Service |  |  |  |
| Team Building Exercises – Indoor or Outdoor |  |  |  |
| Vehicle Valet Service |  |  |  |

6. If work is subcontracted:

 Do subcontractors and vendors provide proof of General Liability?.………………………………... Yes No

 Is applicant added as additional insured on subcontractors’ policy?.................. ………………….. Yes No

 Are Limits of Liability on subcontractor’s policy equal to or greater than applicant’s?.................... Yes No

 Does Applicant ever use uninsured contractors or subcontractors to provide products or services?... Yes No

7. Hold Harmless Agreements:

 Does the Applicant use a standard client contract, which outlines the specific responsibilities

 of the Applicant? ....................................................................................................................... Yes No

 Do others hold the Applicant harmless?.................................................................................. Yes No

 Does Applicant agree to hold any third party harmless?......................................................... Yes No

 Does Applicant assume, by contract or verbally, responsibility for any injury or

 damage that may occur during an event?................................................................................. Yes No

8. Equipment – Does the Applicant rent, furnish, or install any of the following equipment?

 Amusement Devices Barricades Bleachers Dance Floors

 Folding Chairs/Tables Sound Equipment Stages/Staging Tents

 Portable Restrooms Space Heaters

9. Does the Applicant have Worker’ Compensation coverage in force?..................................... Yes No

 Does Applicant lease employees? ........................................................................................... Yes No

10. Does Applicant have Professional Liability coverage in force?............................................. Yes No

11. Does Applicant have Liquor Liability coverage?................................................................... Yes No

 Name of Carrier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Limits: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Does Applicant have a web site?............................................................................................ Yes No

 If yes, provide web site address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Attach:

 (a) Any descriptive advertising literature;

 (b) Copy of Applicant’s standard contract with clients; and

 (c) Copies of all agreements in which the Applicant has assumed liability.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime. This application does not bind any of the parties to complete the insurance transaction.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Signature Producer’s Signature Date